

**SPECIAL OLYMPICS
U.S. VOLUNTEER SCREENING POLICY**

VOLUNTEER CLASSIFICATIONS

- Class A Volunteers
 - Volunteers who have regular, close physical contact with athletes
 - Volunteers in a position of authority or supervision with athletes
 - Volunteers in a position of trust of athletes
 - Volunteers who handle substantial amounts of cash or other assets of the Program
- Class B Volunteers
 - Volunteers who only have limited contact with athletes or who have contact with athletes accompanied by coaches and chaperones

TYPE OF SCREENING

- Class A Volunteers (Adult)
 - completion of a volunteer registration form, screen using a national vendor, photo ID check at the time of registration and photo ID check or identity verification check at events
- Class A Volunteers (Minor)
 - completion of a volunteer registration form, two personal/professional references (one of whom is from the volunteer applicant's school, church, civic group, etc.), photo ID check at the time of registration and photo ID check or identification verification check at events.
- Class B Volunteer (Adults and Minors)
 - completion of a volunteer registration form or sign in sheet and photo ID check or identification verification check at events (for minors, IDs are only required to the extent available)

MINIMUM ACCEPTABLE BACKGROUND SCREENING

- Class A Volunteers must be screened using a national vendor that includes the sex offender registry for each State in which the sex offender registry is available electronically. In addition to, but not in place of, the check through the national vendor, Programs may conduct a statewide criminal background check.
- Motor Vehicle Record checks are required if the applicant answers "yes" to the question regarding suspension or revocation of driver's license, on the Volunteer Application or if the Program has received information through the screening process that the applicant may have motor vehicle related convictions.

(2/7/05)